



Municipal Development Officers Association of Nova Scotia

General Meeting - Minutes

April 19, 2007

The meeting was attended by the following members of the Executive:

President	Dawn Sutherland
Vice President	Wanda Ryan
Past President	Andrew Faulkner
Director	Frank MacFarlane
Director	Kemp MacDonald
Treasurer	Colin Forsyth

Location: Claymore Inn, Antigonish, Nova Scotia

Meeting was called to order by the Chair at 12:50 pm. 22 members were in attendance.

1. Approval of Agenda

The agenda was circulated to the members.

Motion: That the Agenda be approved as circulated.

Moved by: Albert Dunphy

Seconded by: B. Van MacLeod

Motion Carried

2. Approval of Minutes

The minutes of the General Meeting were circulated to the members.

Motion: That the minutes of the General Meeting be approved as circulated.

Moved by: Ian Young

Seconded by: Pam Macintosh

Motion Carried

3. Business arising from the minutes/old business

a) Promoting the Association

Dawn Sutherland reported she has contacted the Atlantic Planners Institute, the Union of Nova Scotia Municipalities, and the Land Surveyors Association. She has not received a reply from Association of Professional Engineers of Nova Scotia. They are all open to having a presentation on our association. This will be a small power point presentation regarding what is a Development Officer, what we do, the Association and our certification process.

b) Conference Task Force

Wanda Ryan, Trevor Creaser and Juanita Bigelow meet in Truro to review the demographics of the Association. The Province was divided in the Northern, Central and Southern Regions. The Annual General Meeting in the Spring is to be held in the Central Region and the General Meeting in the Fall will alternate between the Northern and Southern regions. At the AGM, a conference committee representative will be selected to help arrange the location and sessions for the conference.

There was debate over whether or not the AGM should remain stationary in Truro.

Motion: That the AGM be held in the Central region, the GM be rotated between the Northern and Southern region. The Development Officers from the chosen region arranging for the conference location and session content with the Executive having final approval.

Moved by: April Whynot-Lohnes

Seconded by: Andrew Faulkner

Motion Carried

c) Certification Binder

Motion: Motion to make the certification binder available electronically for no cost to all regular members in good standing of the association.

Moved by: Colin Forsyth

Seconded by: Brain Spicer

Motion Carried

d) Archived Files

Colin Forsyth reported that Sharon Bond, Kevin Warner and Wayne Gibbons came to Truro and disposed of some older unnecessary files of the association.

4. Financial Statement

Motion: That the financial statement be approved as circulated.

Moved by: Dawn Sutherland

Seconded by: Ian Young

Motion Carried

5. Committee Reports

Education Committee: Colin Forsyth did a presentation to COGS students on Variances. He will also be presenting the awards to the students at COGS in early May.

Certification Committee: Ian Young reported of the Certification Committee was pleased to report that April Whynot-Lohnes has achieved her certification as a Senior Development Officer and Deborah Torrey as achieved her certification as a General Development Officer.

6. New Business

Election of Officers

President -	Wanda Ryan	
Vice President -	Frank MacFarlane	
Past President -	Dawn Sutherland	
Treasurer -	Colin Forsyth	(1 yr)
Director -	Mike Cowper	(1 yr) Replacing Frank MacFarlane
Director -	Deborah Torrey	(2 yr).

New Members

Gerald McMillan	Government of PEI	Regular
Eugene Lloyd	Government of PEI	Regular
Nelson Bezanson	County of Cumberland	Regular

7. Fall Conference 2007

Cheryl Oxner will be the conference committee representative for the southern region for the Fall conference.

Motion: To adjourn the annual general meeting

Moved by: Brain Spicer

Seconded by: Dawn Sutherland

Meeting adjourned...1:40 pm