

**MUNICIPAL DEVELOPMENT OFFICERS ASSOCIATION  
Annual General Meeting  
May 16, 2013**

The Annual General Meeting was called to order at 12:30 p.m.

**MEMBERS PRESENT:**

Paul Boucher, President  
Ken MacLeod, Vice President  
Monty Maddison, Director  
Mandy Burgess, Director  
Kelly Ash, Treasurer  
Deborah Torrey, Secretary

**ABSENT WITH REGRETS:**

**APPROVAL OF AGENDA:**

**Additions:** 10.a) Certification – Out of Province  
10.b) Certification Process  
10.c) Name of Association – Reference to Nova Scotia  
10.d) Report – Building Officials

**MOVED:** Juanita Bigelow

**SECONDED:** Doug MacInnis

**MOTION:** THAT the Agenda be approved as circulated with the above noted additions.

**MOTION CARRIED**

**APPROVAL OF MINUTES OF MAY 17, 2012:**

**MOVED:** Frank MacFarlane

**SECONDED:** Megan Armstrong

**MOTION:** THAT the Minutes of May 17, 2012 be approved as circulated.

**MOTION CARRIED**

**MDOANS AGM**

**May 16, 2013**

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**BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:**

Brenda Seymour stated that the reference to "General " Development Officer was removed a few years ago and noted that individuals certified should just be referred to as certified "Development Officers" only.

**FINANCIAL REPORT:**

Paul Boucher referred to the Financial and Investment Report for the information of those present.

**MOVED:** Frank MacFarlane

**SECONDED:** Van MacLeod

**MOTION:** THAT the Financial Report be approved as presented.

**MOTION CARRIED**

**COMMITTEE REPORTS:**

**Education Committee:**

Nothing to report. Mandy Burgess was nominated by the Executive as Chair of the Education Committee.

**Certification Committee:**

Paul Boucher reported that Kevin Warner has stepped down as Chair of the Certification Committee. Monty Maddison was nominated by the Executive as Chair of Certification Committee.

**NEW BUSINESS:**

**NEW MEMEBERS:**

Paul Boucher reported that the Association has five (5) new members and he welcomed them.

**BY-LAW REVISIONS:**

Nelson Bezanson suggested that the last three word be removed under Article II, 1.b).

Juanita Bigelow suggested that the word "the" be removed in Article II, 2 between the words "to....benefit" in the first sentence.

Van MacLeod questioned if the executive were in agreement with changing the quorum from three (3) to four (4).

**MOVED: Nelson Bezanson**

**SECONDED:Van MacLeod**

**MOTION: THAT** the Municipal Development Officers Association of Nova Scotia adopt the "Municipal Development Officers Association of Nova Scotia Constitution and Bylaw" as amended.

**MOTION CARRIED**

**NEW LOGO:**

Paul Boucher reported that a poll was taken of the various options for the new logo for the Association. Paul stated that Option #1 was the preferred choice by majority vote of the membership.

**MOVED: Greg Smith**

**SECONDED:Van MacLeod**

**MOTION: THAT** the Municipal Development Officers Association of Nova Scotia adopt Logo #1 as the new Logo for the Association.

**MOTION CARRIED**

**NEW CORRESPONDENCE:**

Nothing to report.

**SPRING CONFERENCE 2014:**

Paul Boucher suggested Cape Breton as a possible location for the 2014 Conference.

Wanda Ryan stated that she will work on finding a venue.

Nelson Bezanson stated that he had thought the conferences would be held in the Central Region.

It was decided that Wanda Ryan would find a location in Cape Breton for the 2014 Conference.

**ELECTIONS:**

It was noted that the only election for 2013 is for one position as Director. Monty Maddison reoffered for this position.

**MOVED:** Frank MacFarlane

**SECONDED:** Nelson Bezanson

**MOTION:** THAT Monty Maddison be elected as Director.

**MOTION CARRIED**

The Executive Committee is as follows:

President:	Paul Boucher
Vice President:	Ken MacLeod
Director:	Monty Maddison
Director:	Mandy Burgess
Secretary:	Deborah Torrey
Treasurer:	Kelly Ash

**NEW BUSINESS:**

**Certification – Out of Province:**

Wanda Ryan suggested that the Association should be offering certification to out of Province members.

Madelyn Lemay reported that the Association had in fact certified two Development Technician's from NFLD.

Van MacLeod stated that certification requires a coach and it is up to the Certification Committee to decide if that person meets the qualifications. Mr. MacLeod stated that he had been asked by an individual from PEI to act as his coach and he had agreed however that individual did not follow through.

Madelyn Lemay stated the Association would look to the Certification Committee to determine whether a person qualifies.

Greg Smith questioned whether MDOANS have MOU's with other provinces and whether they should be forming one with other provinces.

Madelyn Lemay stated that the Association does not belong to Service Nova Scotia but rather they just provide funding therefore MDOANS is an independent Association.

It was decided that the Certification Committee would review this matter.

**Certification Process:**

Nelson Bezanson questioned whether it would be worthwhile to conduct a general review of the certification process and bring a report back to the 2014 Conference with suggested changes, if any. Mr. Bezanson noted that they do not have a lot of certified members.

Van MacLeod stated that this was discussed a few years ago and that the process on how to get certified is very clear.

Nelson Bezanson stated that the Association should be encouraging more people to become certified.

Wanda Ryan stated that she felt the process worked well.

Van MacLeod stated that they need a good Committee and that the process is simple.

Madelyn Lemay stated that timing has been a problem in the past as you need three (3) certified members to conduct a certification.

Van MacLeod stated that Regular certified members can certify a Senior.

**MOVED:** Nelson Bezanson

**SECONDED:** Juanita Bigelow

**MOTION:** THAT the Certification Committee complete a review of the Certification Process and report back at the 2014 AGM.

**MOTION CARRIED**

**Name of Association:**

This was discussed during the Bylaw review.

**Report – Building Officials:**

Brenda Seymour, who is the MDOANS representative for the NS Building Officials, provided a verbal report for the information of those present. Ms. Seymour stated that there will be an election in 2014 for a new MDOANS representative which is a three (3) year term. Ms. Seymour stated that a number of issues were discussed at the meeting including difficulty the Officials are having in getting the required training which has been affected by numbers requiring certain training, courses getting cancelled, etc. Ms. Seymour stated that various options are being looked at for training such as the Province offering courses and municipalities being able to have training conducted in their own areas. Ms. Seymour reported that the Province is forming a Committee to review these concerns and that she anticipates that it will be addressed in the new few months.

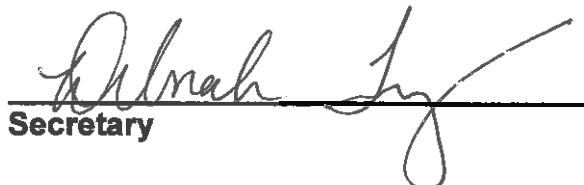
**ADJOURNMENT:**


**MOVED:** Frank MacFarlane

**MOTION:** THAT the Meeting adjourn.

**MOTION CARRIED (1:35 pm)**

  
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**President**

  
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**Secretary**

  
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**Date Approved**