

**MUNICIPAL DEVELOPMENT OFFICERS ASSOCIATION**  
**Annual General Meeting**  
**May 12, 2016**

The Annual General Meeting was called to order at 12:34 pm.

**EXECUTIVE MEMEBERS PRESENT:**

Paul Boucher, President  
Ken MacLeod, Vice President  
Monty Maddison, Director  
Mandy Burgess, Director  
Kelly Ash, Treasurer  
Deborah Torrey, Secretary

**APPROVAL OF AGENDA:**

Addition: Donation to Red Cross for Fort MacMurray

**MOVED:** Albert Dunphy  
**SECONDED:** Rodger Devine  
**MOTION:** THAT the Agenda be approved as amended.  
**MOTION CARRIED**

**APPROVAL OF MINUTES OF MAY 21, 2015:**

**MOVED:** Colin Forsythe  
**SECONDED:** Sandra Bobyck  
**MOTION:** THAT the Minutes of May 21, 2015 be approved as circulated.  
**MOTION CARRIED**

**BUSINESS ARISING FROM MINUTES:**

Nothing to report.

**TREASURER'S REPORT:**

Kelly presented the Treasurer's Report for the information of those present (copy attached as Appendix A). As of March 31, 2016 the balance in the general bank account is \$9,570.89 with an additional \$21,198.18 in the Investment Account.

**MOVED:** Wanda Ryan  
**SECONDED:** Sandra Bobyck  
**MOTION:** THAT the Municipal Development Officers Association of Nova Scotia approve the Treasurer's Report as presented.  
**MOTION CARRIED**

**COMMITTEE REPORTS:**

**Education Committee:**

Mandy Burgess reported that there was no education committee meetings during the past year and this is unfortunate. Mandy is still the chair of a Committee that does not exist and this is the committee that is responsible for the organization of the Annual Conference. Moving forward it is important to establish an Education Committee and stated that it is up to members to decide what the makeup of this Committee should be.

Wanda Ryan stated that years ago we formed regions and it was supposed to be the responsibility of the DO's in the region where the conference is being held to organize the conference. This is how it should be done again. It should not be the responsibility of the Executive Committee.

Rosemary MacNeil suggested we first of all need volunteers for the Education Committee.

Heather Archibald, Greg Smith, Brenda Seymour, Dawn Sutherland and Kirstin Harrison volunteered to be part of the Education Committee with Mandy Burgess.

Rosemary stated that members from the host community where the Conference is being held should also automatically become part of the Education Committee to plan conferences.

**MOVED:** Wanda Ryan

**SECONDED:** Rosemary MacNeil

**MOTION:** **THAT** the Municipal Development Officers Association appoint Heather Archibald, Greg Smith, Mandy Burgess, Brenda Seymour, Dawn Sutherland and Kirstin Harrison as members of the Education Committee.

**MOTION CARRIED**

**Certification Committee:**

Monty Maddison reported that the following individuals have received their certifications since the last conference:

- Kelly Ash, Development Officer
- Mandy Burgess, Development Officer

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Paul Boucher presented Kelly Ash and Mandy Burgess with their certificates.

**NEW BUSINESS**

**NEW MEMBERS:**

Paul Boucher reported that the Association has two (2) new members and he welcomed them.

- David Buell, Cumberland
- Gordon Smith, DMA

**DONATION TO RED CROSS – IN AID OF THE FORT MACMURRAY FIRE:**

It was suggested that \$250 be donated to the Red Cross in aid of the Fort MacMurray fires.

There was concern from some members that it might not be appropriate to make donations and that it may be opening it up to other requests.

**MOVED:** Heather Archibald

**SECONDED:** Joanne Earle

**MOTION:** **THAT** the Municipal Development Officers Association of Nova Scotia provide a \$250 donation to the Red Cross for the Fort McMurray relief fund.

**MOTION DEFEATED**

14 members voted nay and 12 members voted in favour.

**NEW CORRESPONDENCE:**

Nothing to report.

**SPRING CONFERENCE 2017:**

Members were asked for suggestions for the 2017 Spring Conference which would be held May 10 – 12<sup>th</sup>, 2017.

Wanda suggested that the Education Committee should split the 3 Regions into 6 for conference locations.

It was decided that we would hold the 2017 Conference at the Old Orchard Inn.

**ELECTIONS:**

Colin Forsythe stated that all positions were open as follows:

- President
- Vice President
- Director (1)
- Treasurer
- Secretary

Colin stated that Paul Boucher was stepping down from the position of President and noted that Deborah Torrey would offer for the position and asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Deborah Torrey Present of the Association.

Colin stated that Ken MacLeod was stepping down from the position of Vice President and noted that Mandy Burgess would offer for the position and asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Mandy Burgess Vice Present of the Association.

Colin stated that Kelly Ash would reoffer for the position of Treasurer. Colin asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Kelly Ash as Treasurer of the Association.

Colin called for nominations for the position of Secretary. Juanita Bigelow was nominated for the position. Colin asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Juanita Bigelow Secretary of the Association.

Colin reported that Monty Maddison is entering year 2 of a 2 year Director position.

Paul noted that there was a director position available and Colin Forsythe was offering for the position. Paul called for nominations once, twice and a third time declaring Colin Forsythe as Director of the Association.

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**ADJOURNMENT:**

**MOVED:** Sandra Bobyck

**SECONDED:** Paul Boucher

**MOTION:** **THAT** the MDOANS Annual General Meeting stand adjourned.

**MOTION CARRIED (1:22 PM)**

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PRESIDENT

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SECRETARY

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DATE APPROVED